

FITCH-RONA EMS COMMISSION MEETING MINUTES
Fitch-Rona EMS District
101 Lincoln St., Verona, WI
Thursday, December 18, 2025

With a quorum present, the meeting was called to order at 7:00 PM. Roll Call Present: James Roberts, Jake Lepper, Derek Johnson, Patrick Lytle, Stephen Fusco, David Lonsdorf, Deb Paul. Absent: Sue Luginbuhl, Micah LaDousa. Also present: Chief Patrick Anderson, Office Manager Michelle Wachter and Scott Yarbrough, Fitchburg FACTv.

Public Comments: None

Review and approval of meeting minutes from November 13, 2025

Motion by Lonsdorf, Lytle second. *Motion carried.*

Chief's Report

The district calls were down slightly last month, but are up 6.3% over last year. Mutual aid was needed a few more times in November. The district is averaging around 15 calls per day. Nothing out of the ordinary for activity to report.

The Chief went through the aging report and noted that asked the billing company for more follow-up on the 180 days aging along with the reasons why calls appear to be sitting out there. Cash on hand is good for the rest of the year. Municipalities were sent invoices for the first half of 2026.

In regard to the WISC accounts, we met with reps and are moving funds around to gain higher interest returns for the district.

The Chief mentioned milestones, highlighting Chip Hankley and Hayden Latch with 5 years of employment.

The Chief noted that 4 new LTE's are being onboarded and trained. He mentioned that the Belleville EMS will be covering the Village of New Glarus starting the end of December, which may have an impact to FitchRona responses. The Chief will monitor.

He specifically wanted to provide a shout out to all full-time and part-time staff for pitching in for open shifts.

Review and approval of accounts payable checks authorized by Chief Anderson

Motion Lepper, Fusco second. *Motion carried.*

Resolution 2025-12 – Approval of GASB 54

Chief explained the document and the changes and the reasons.

Motion to approve by Lepper, Paul second. *Motion carried.*

Resolution 2025-13 – Resolution Authorizing the Allocation of the 2024 Certified Public Expenditure (CPE) funds for the Purchase of Emergency Medical Equipment

The Chief explained the reimbursement program and that the funds are considered run revenue. His suggestion was to use the funds to get the last three durable items for the sixth ambulance. Then the district would have six fully stocked trucks. Any unspent funds would to the general fund.

There was a question about mechanical devices. The Chief explained the options with some pros and cons and current medical guidelines, which were recently updated.

Motion to use the CPE funds for the durable equipment, with any remaining funds going to the general fund, made by Lytle, Lepper second. *Motion carried.*

Possible move to closed session.

The commission didn't feel a closed session was needed.

Discussion and possible action regarding issues discussed in closed session (Collective Bargaining Agreement with Local 311 and the EMS District.

The Chief went over the language changes in red from the prior agreement. Those representing the district in negotiations were David Lonsdorf-Town of Verona, Patrick Lytle-City of Verona and Adam Sayer, City of Fitchburg. The Chief noted that the document was a summary of the highlights.. He said the union had not ratified it yet. The Chief noted that there would be some policy changes needed. On the issue of Parental Leave, commission members Lonsdorf and Fusco went on record to note that the time indicated was not enough time.

Other areas discussed included:

- Overtime: Staff want all Alliant shifts to be initially offered to full-time staff. Then they would have the first right of refusal for those shifts. This is only specific to Alliant. The Chief noted that it would not affect the LTE hours too much.
 - Commission member Roberts went on record indicated that he does not agree with that process. It cuts LTE's out of the first right for those shifts. Higher overtime costs.
 - Commission member Lepper noted that he was ok with it since the Chief feels that it wouldn't affect the LTE staff too much.
- Additional Overtime discussion: housekeeping update and the attorney recommended that we have an appendix on how we fill shifts. The district has an SOP that works, so an appendix will not be necessary.
- Sick Leave: changing and updating the language
- Protective Gear: cleaned up the language.
- Uniforms: T-shirts, ball caps, and sweatshirts would be provided to staff and not charged to the employee's allowance.
- FTO Pay – the Chief provided the background and stated that there was a current MOU in place. This would just put the information from the MOU into the contract.
- Lateral Transfers – The Chief explained that this language would be added. This allows hiring new full-time staff with higher entry pay if they have prior applicable experience.

The Chief noted that negotiations started in May/June to get to this point. He indicated that the pay scale represents a 3% increase each year and that the contract would go from being a 3-year contract to a 2-year contract.

Motion to accept the 2026-2027 Collective Bargaining Agreement with Local 311 on condition it is ratified by 311 by Lytle, Lepper second. (6 Yes, 1 No). *Motion carried.*

Other Business:

The Chief mentioned again that starting in the new year the makeup of the commission will change. He thanked the members and will look forward to working with the makeup of the commission in 2026.

Adjournment: Motion Lonsdorf, Lepper second to adjourn at 7:52 PM. *Motion carried.*

Next meeting – January 15, 2026, at 7 pm.

Approved:

DRAFT