**FITCH-RONA EMS COMMISSION MEETING MINUTES**

**Fitch-Rona EMS District**

**101 Lincoln St., Verona, WI**

**Thursday, June 12, 2025**

With a quorum present, the meeting was called to order at 7 PM. Roll Call Present: James Roberts, Nichole Vafadari, Jake Lepper, Derek Johnson, Patrick Lytle, Stephen Fusco, Dave Lonsdorf, Deb Paul, Sue Luginbuhl. Also present: Chief Patrick Anderson, Deputy Chief Jeff Dostalek, Deputy Chief Devon Anders, and Scott Yarbrough, Fitchburg FACTv.

**Public Comments:** None

**Pinning of Paramedic Intern Ava Montemayor**

**Review and approval of meeting minutes from May 8, 2025**

Motion by Lonsdorf, Luginbuhl second. *Motion carried*.

**Chief’s Report**

1. District Updates

Calls are down slightly, but the district is still tracking at a 15% increase over 2024. There were 13 instances where mutual aid was needed as all trucks were out on calls during the month of May. The district is averaging 15 calls a day at this time this year.

Falls are still the number one calls.

In community events, the chief mentioned the mass casualty training that was held for UW Emergency Medicine Residents at the Verona Fire Station as one of the events that took place in May.

In the financial discussion, Chief Anderson mentioned that all billing accounts are now transferred over to EMS/MC. The 3 Rivers accounts have completely transitioned since the buyout in late 2023.

The Chief noted that the district received a large FAP fund award for the year and the plans on how to use the funds. He noted a contribution from St. Christopher CCW and followed with paramedic milestones.

In other updates, he mentioned the EPIC grant received will be used to purchase 2 new e-bikes. He noted that the Medicaid Supplement Payment Program documents were submitted for 2023 and he is working on 2024 due later this month.

He then did a shout out and big thank you to FACTV for helping the district to celebrate EMS week.

1. Update to IGA discussions

The Chief noted that the IGA finance structure was updated and changed, as well as the number of commission member representatives from each municipality. He noted that the IGA will likely be brought to the July commission meeting for review but is ultimately only signed by municipalities and will become effective January 1, 2026.

**Review and approval of accounts payable checks authorized by Chief Anderson**

Motion to approve by Roberts, Vafadari second, *Motion carried*.

**Resolution 2025-2 – Approval of GASB 54**

Chief Anderson explained what the GASB is and what you will see change is the number that notes non-spendable funds or other adjustments. Specifically, that there are funds dedicated to specific things.

Motion to approve Resolution 2025-2 GASB 54 by Lonsdorf, Lytle second. *Motion carried*.

**Resolution 2025-3 – Assignment of Unassigned Fund Balance to Post-Retirement Healthcare Fund Account**

The Chief explained the resolution and the suggestion to move funds to the account. Motion made to move $180,000 from unassigned funds to the Post-Retirement Healthcare Fund Account by Vafadari, Paul second. *Motion carried.*

**Resolution 2025-4 – Approving the Expenditure of Funding Assistance Program (FAP) Funds on Capital Purchases (Rapid Response Car Replacement and Mobile Oxygen Generating System)**

The Chief explained the current oxygen supplier and the challenge to keep oxygen tanks filled along with service delivery fees. The Chief then went on to provide information on the replacement of car 15, which is on a 20-year replacement plan. He mentioned replacing the vehicle with a light truck with a box to carry responder rehabilitation supplies instead of hauling a trailer that not all staff are comfortable using. He noted that the truck would fit CPR mannequins for CPR classes. He also noted that if the district were to receive larger FAP funds again next year, he could take the CIP costs off the municipalities assessment. He followed that it would be a 2+ year build process for the new response vehicle.

Motion to approve the purchases outlined by Luginbuhl, Fusco second. *Motion carried.*

**Presentation of the draft 2026 Operating Budget**

The Chief went through the estimated expenditures and discussed the reasons for increased costs in certain areas. The increase overall is estimated at 5.1%. He did explain that since the collective bargaining process is started, this will have an impact on salaries the current budget is a “best guess”. The district also does not get real-time health and dental increases until October or November, so those are estimates, as well. He went on to explain the municipal process for approval and answered some additional questions.

The Chief gave a heads up that he will be asking for additional staffing in the 2027-2030 budgets to staff a peak-time ambulance.

There were additional budget questions and further explanation on services provided and community paramedicine.

**Other Business:**

Commission member, Vafadari introduced herself and was welcomed by the commission.

**Adjournment:** Motion Lepper, Vafadari second to adjourn at 8:41 PM. *Motion carried.*

The next meeting will be held on July 17, 2025, at 7 pm.

Approved:

Derek Johnson, Chair