

FITCH-RONA EMS COMMISSION MEETING MINUTES

Fitch-Rona EMS District
101 Lincoln St., Verona, WI
Thursday, September 12th, 2024

With a quorum present, the meeting was called to order at 730 PM. Roll Call Present:, Dave Lonsdorf, Deb Paul, Patrick Lytle, Jim Wheeler, Sue Luginbuhl. Absent: Derek Johnson, James Roberts, Brent Kyzer-McHenry, Connie Hilla,. Also present: Chief Patrick Anderson, Deputy Chief Jeff Dostalek, and Scott Yarbrough, Fitchburg FACTv.

Public Comments: None

Review and approval of meeting minutes from July 11th, 2024

Motion by Wheeler, Paul second. Discussion by Lonsdorf that the name of the chair needed to be changed since Johnson was not in attendance. *Motion carried as corrected.*

Chief's Report

Chief Anderson noted an increase in runs putting the district at a 6.6% increase for the year. He shared the mutual aid responses into the district continue to rise.

There were a significant number of community events and CPR classes taught in the last month.

The Chief noted that the district financials are on track as projected. The district did receive a grant from Epic for \$45,000. This money will be used to purchase integrated scales on the ambulance cots. The Chief shared the importance of accurate patient weights for medical delivery. The grant will also purchase software that will help with medication dosing and cover the preventive maintenance costs.

The Deputy Chief position was posted the beginning of the month and will close at the end of October. The timeline is to have the position started by January 1st. DC Dostalek is working on another LTE hiring process, and the UW EMS fellow, Dr. Nick Genther has started with our service and crews.

The Chief noted “shout outs” to staff for work and/or recognition in specific areas of work.

Update on current Intergovernmental Agreement (IGA) discussions

The Chief stated that the Mayors, Chair, and administrators have a meeting scheduled on September 26th to discuss revisions to the IGA. He has heard that are working through proposals to change the funding formula and the governance. Because it is so late in the year and the budget process, changes would most likely take effect in 2026.

Subcommittee Reports

- a. **Personnel:** No meeting held
- b. **Finance:** No meeting held

Review and approval of accounts payable checks authorized by Chief Anderson

Motion to approve by Wheeler, Lytle Second. *Motion carried.*

Resolution 2024-3 – Approval of GASB 54

Chief Anderson explained the document and the need for approval. Motion made by Luginbuhl to approve, Paul second. *Motion carried.*

Closed Session

Motion to move to a closed session pursuant to WI Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over with the governmental body has jurisdiction or exercises responsibility. – Separation Agreement

Motion to move to closed session by Wheeler, Paul second. *Motion carried at 1953*

Reconvene to Open Session at 2003

Discussion and possible actions on items discussed in the closed session

Motion to approve a separation agreement with district employee and Local 311 by Lytle, Wheeler second. *Motion carried.*

Other Business:

The Chief noted that the annual meeting in October to present the budget is for municipal representatives to attend in addition to commission members. As in the past years, the commission will need to have a special meeting prior to the annual meeting to approve a budget amendment to add funds to the reserve funding, as proposed by the municipalities, to take advantage of the tax levy limit exemption.

Adjournment: Motion to adjourn at 8:08 PM by Paul, Second Lonsdorf. *Motion carried.*

The next meeting will be the annual district held on October 10th, at 7 pm.

Approved:

A handwritten signature in cursive script, appearing to read "David Lonsdorf". The signature is written in black ink and is positioned above the printed name of the signatory.

David Lonsdorf, Commission Chair (Pro Tem)